

BRIDGEWATER HALL REFURBISHMENT (15925)

1. BASIC DETAILS

BASIC DETAILS

	Complete
Incident No.	15925
Incident	Bridgewater Hall Refurbishment
Company	FurtherBuild Norfolk
SHE Manager	John Poynton
Incident Date/Time	03/04/2014 15:56
Summary	Tripped over loose materials and cut/bruised elbow.
Person reporting	Julie Coogan
Date and time reported	03/04/2014
Type of incident	Injury
Project	Bridgewater Hall Refurbishment
Dangerous Occurrence Type	
Environmental Type	
Dropped object	No
DO energy KJ	
DO category	

ACTUAL SEVERITY



POTENTIAL SEVERITY



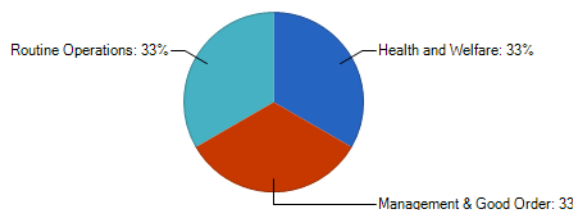
RISK SEVERITY SUMMARY

1 to 5 = Low, 6 to 10 = moderate, 11 to 20 = significant, 21 to 25 = serious

PEOPLE ACTUAL	PEOPLE POTENTIAL	ASSET ACTUAL	ASSET POTENTIAL	ENVIRONMENT ACTUAL	ENVIRONMENT POTENTIAL	REPUTATION ACTUAL	REPUTATION POTENTIAL
NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA
MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES
YOUR	YOUR	YOUR	YOUR	YOUR	YOUR	YOUR	YOUR
CRITERIA	CRITERIA	CRITERIA	CRITERIA	CRITERIA	CRITERIA	CRITERIA	CRITERIA

PHYSICAL CONDITIONS

	Complete
Risk assessment in place	Yes
Communication of risk assessment	Briefing
Risk assessment evaluated correctly	Yes
Relevant safe system of work	Yes
Risk assessment adequate	Yes
Most significant contributory factor	Abuse or misuse by individual
Hazards previously envisaged	Yes
Weather conditions	Windy
Recurring problem	No
Lighting levels	Normal
Equipment & structures involved	None
Plant involved	
Emergency services attending	
Information provider	Geoff Capes
Job descriptor of information provider	Site Manager



DESCRIPTION & LOCATION

BRIDGEWATER HALL REFURBISHMENT (15925)

1. BASIC DETAILS

	Complete
Exact location of incident	Near site cabin
Full incident description	After entering the site, the IP stepped outside the marked walkway to take a short-cut to his area. He tripped over a loose plank and grazed his elbow on the concrete surface.
Work place	Client Site
Findings	
Work related?	Yes
If not work related. Why?	
Immediate actions taken	IP reminded of procedures to use marked walkways.

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2. INJURED PERSON

INJURED PERSON

Measure	Colin Terry
Occupation	
Occupation (Services)	
Occupation Other	
Date Hired on Project	
Employee type when injured (used for stats)	SubContractor
Pre Existing Condition	Not Pre-Existing
Nature of illness or Injury	Bruising/Swelling Cut/Laceration/Abrasion
Part of Body Injured	Foot Leg / Hip
Body Part Detail	
Injury Type	FAC - First Aid Case
Category at Event	Category 3 (Cont./SubCon)
Date Employer Notified	04/04/2014
IP Returned to work	IP Returned to work
Date Returned	05/04/2014
No of Days away from Work	0.00
No of Restricted Work days	
Date of 1st restricted work	
Date of Death	
Activities at injury	
What object / substance caused the harm	
Treatment provided	
Treated by	
Where treated	Site office
Type of Report	Injury
HSE Ref	
Accident Ref	
Accident Ref.No.	
RIDDOR-AB Injury (used in stats)	Accident Book
Injury Classification (AB & RIDDOR)	Accident Book
Injury Description	Bruised and grazed knee
Injury Caused by	Slipped, tripped or fell on the same level
Fall height in meters	
Body Part Injured	
Medical Treatment	First Aid
Age range	
Gender	
Working Relationship	
Lost Time	
RIDDOR Disease	
Accident Statistics Flag	22.00

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3. WITNESSES

WITNESSES

Contacts

Geoff Capes

BRIDGEWATER HALL REFURBISHMENT (15925)

4. INVESTIGATION

LEAD INVESTIGATOR

Lead investigator

Geoff Capes

INVESTIGATION TEAM

NO DATA MATCHES YOUR CRITERIA

INVESTIGATION ACTIONS

Action Date	Action For	Notes	Actioned
30/04/2014	Chris Bathory	check induction records to verify that Colin did sign that he received induction and procedures overview. Confirmed, document loaded to incident - Chris Bathory 10th April 2014	Yes

CORRECTIVE ACTIONS

Action Date	Action For	Notes	Actioned
05/01/2015	Chris Bathory	gjc.gfjv	No
12/02/2015	Chris Bathory	check lunchtime!	No

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5. RISK ASSESSMENT

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PEOPLE ACTUAL	PEOPLE POTENTIAL	ASSET ACTUAL	ASSET POTENTIAL	ENVIRONMENT ACTUAL	ENVIRONMENT POTENTIAL	REPUTATION ACTUAL	REPUTATION POTENTIAL
NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	NO DATA
MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES	MATCHES
YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA	YOUR CRITERIA

PEOPLE RISK

	Complete
People Actual Severity	Medium - Local Investigation
People Actual Likelihood	High
People Actual Severity Rank	
People Potential Severity	
People Potential Likelihood	
People Potential Severity Rank	

ASSET RISK

	Complete
Asset Actual Severity	
Asset Actual Likelihood	
Asset Actual Severity Rank	
Asset Potential Severity	
Asset Potential Likelihood	
Asset Potential Severity Rank	

REPUTATION RISK

	Complete
Reputation Actual Severity	
Reputation Actual Likelihood	
Reputation Actual Severity Rank	
Reputation Potential Severity	
Reputation Potential Likelihood	
Reputation Potential Severity Rank	

ENVIRONMENT RISK

	Complete
Environment Actual Severity	
Environment Actual Likelihood	
Environment Actual Severity Rank	
Environment Potential Severity	
Environment Potential Likelihood	
Environment Potential Severity Rank	

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6. CLOSURE

ROOT CAUSES

Answer

Human Factors

Findings

IP was late and decided to take a short cut to his place of work by ducking under handrail and crossing rough ground. In his hurry he then tripped and fell tearing his trouser leg open and grazing his knee.

CONTRIBUTING FACTORS

Answer

Procedures Not Followed

Conclusions

Colin felt he was under time pressure and decided to ignore the induction advice and normal procedures to save a few seconds.

REPORT

	Complete
Draft report approved	Yes
Draft report completed by	Geoff Capes
Draft report primary approver	Don Gaudoin